

**FLORIDA ATLANTIC UNIVERSITY
 COST-REIMBURSABLE SUBAWARD AGREEMENT
 #SR-K30**

This Cost Reimbursable Agreement is entered into in order to specify the terms and conditions under which Florida Atlantic University, acting for and on behalf of the Florida Atlantic University Board of Trustees, (hereinafter referred to as "FAU") and The School Board of Broward County, Florida (hereinafter referred to as "SBBC") will participate in the conduct of a project supported by the Florida Department of Education (hereinafter referred to as "Sponsor").

General Information:

| | | | |
|---------------------------------|---------------------------------|-----------------------------------|---|
| CFDA # | 84.367B | CFDA Title: | Title II, Part A, SAHES |
| Awarding Agency: | Florida Department of Education | Project Title: | Centers of Excellence in Elementary Teacher Preparation |
| Federal Award Identification #: | S367B160010 | Pass Through Entity Award Period: | U.S. Department of Education |
| Award Number: | 501-2257B-7C001 | | |
| FAU SP#: | 15-042(2) | FAU Account #: | AWD-001037; TAG004496; GT-001280 |

WHEREAS, FAU and Sponsor entered into an agreement, attached hereto (Attachment B) and incorporated by this reference, wherein FAU was to provide certain services to Sponsor; and

WHEREAS, FAU and SBBC wish to enter into a subcontract wherein SBBC will provide certain services to FAU in FAU's performance under its agreement with Sponsor;

WHEREAS, SBBC agrees to abide by all of the terms and conditions of the Sponsor-FAU agreement;

WHEREAS, this Agreement is for work approved by Sponsor as a portion of the statement of work shown in Attachment B;

NOW, THEREFORE, the parties agree that the foregoing statements of fact are true and correct and are incorporated herein by this reference. In consideration of the covenants and conditions contained in this Agreement ("the Agreement"), and other good and valuable consideration, the adequacy and receipt of which are acknowledged, FAU and SBBC agree as follows:

Article I. Scope of Work

SBBC, as an Independent Contractor and not as an agent of FAU, agrees to provide all the necessary qualified personnel, equipment, materials (except as otherwise may be provided herein), and facilities to perform the work as described in its proposal, which by this reference is incorporated into this Agreement.

Article II. Period of Performance

The period of this Agreement shall be from 7/1/2016-6/30/17 unless extended by written amendment to this Agreement.

Article III. Estimated Cost

FAU agrees to pay SBBC on a cost-reimbursable basis an amount not to exceed \$106,922 for the work described in Article I. Payment will be made upon receipt of SBBC's invoices.

SBBC's budget is incorporated into this Agreement as Attachment C. The allowability of costs will be determined in accordance with FAU's methods of determining costs under its grants and contracts with the Sponsor, and with the Sponsor's policies applicable to research projects as in effect on the beginning date of the budget period of this Agreement. Where SBBC is normally required by these current policies to seek prior approval for actions from the Sponsor, SBBC shall direct its request to the Administrative Representative of FAU.

SBBC is to submit monthly invoices to FAU on a cost reimbursable basis. Required supporting documentation, to be submitted with invoices, is clearly detailed and incorporated into this Agreement as Attachment A.

Article IV. Authorized Representatives

The authorized representatives of FAU and SBBC for technical and administrative matters shall be:

**THE SCHOOL BOARD OF
BROWARD COUNTY, FLORIDA**

Technical Representative:

Linda Whitehead, Director
3531 Davie Road
Davie, Florida 33314
754-321-5018
Linda.whitehead@browardschools.com

Administrative Representative:

Robert W. Runcie
Superintendent of Schools
600 SE 3rd Avenue
Fort Lauderdale, FL 33301

**FLORIDA ATLANTIC UNIVERSITY
BOARD OF TRUSTEES**

Technical Representative:

Barbara Ridener, Associate Professor
777 Glades Road
Boca Raton, FL 33431
954-297-3588
bridener@fau.edu

Administrative Representative:

Nancy Thoman, Associate Director
Sponsored Programs, Division of Research
777 Glades Road, Bldg 104, Room 315
Boca Raton, FL 33431-0991
(561) 297-4237 Phone
nthoman@fau.edu

Audit Representative:

Heather Saunders, Research Accounting
Division of Research
777 Glades Road, P.O. Box 3091
Boca Raton, FL 33431-0991

Article V. Reports

As stated in Article VII Section C paragraph 3, SBBC must submit its most recent audit report to the FAU Audit Representative or provide notice of the completion.

Quarterly financial reports are required by SBBC if it is not required under Article VII, entitled "Additional General Provisions", Section C paragraph 3, to submit its most recent audit report. The financial reports must be submitted to the FAU Audit Representative.

Final Progress Report - A Final Progress Report shall be submitted to the FAU Technical Representative within sixty (60) days of the close of the final project period for inclusion in the Principal Investigator's Final Progress Report.

Article VI. General Provisions

The work to be performed under this Agreement is being supported by the Sponsor under Agreement No. 501-2257B-7C001. Therefore, if applicable, the rules and regulations governing the award to FAU are by this reference hereby incorporated into this Agreement, including, but not limited to, provisions governing care and treatment of laboratory animals, civil rights and equal employment opportunity, protection of human subjects, patents and inventions (specifically the Patents Rights Clause of 37 CFR 401.14), publications and rights in data.

Article VII. Additional General Provisions

All Florida Statutes can be located at the following web site:

<http://www.leg.state.fl.us/STATUTES/>

The following general provisions shall apply to this Agreement:

A. Allowable Costs

Allowable costs shall be determined by SBBC in accordance with cost principles generally accepted by, or required to be used by, similar institutions or organizations, that are in effect as of the effective date of this Agreement.

B. Billing

Pursuant to Section 215.422(3)(b), Florida Statutes, a state agency (FAU) shall mail the SBBC's payment within forty (40) days after receipt of an acceptable invoice and after inspection and acceptance of the research deliverables provided in accordance with the terms and conditions of this Agreement. Failure to mail the warrant within 40 days shall result in the agency paying interest in accordance with Section 55.03, Florida Statutes. A "Vendor Ombudsman" has been established within the Florida Department of Banking and Finance. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state

agency. The vendor ombudsman may be contacted at (904) 488-2924, or by calling the State Comptroller's Hot-line 1-800-848-3792.

SBBC agrees that bills and invoices for fees or other compensation for services or expenses shall cite the Subaward Agreement number and include at a minimum the current and cumulative costs (including cost sharing, if any) and certification signed by an authorized official for SBBC, as required in 2 CFR 200.415(a).

All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient. FAU reserves the right to reject an invoice, in accordance with 2 CFR 200.305. Each invoice should include a unique invoice number and state the invoice period.

The performance of FAU of any of its obligations under this Agreement shall be subject to and contingent upon the availability of funds, and the obligation of funds by the prime funding agency (Sponsor), or otherwise lawfully expendable for the purposes of this Agreement for the current and future periods. FAU shall give notice to SBBC of the non-availability of such funds when FAU has knowledge of such fact. Upon receipt of such notice by SBBC shall be entitled to payment only for those services performed and expenses incurred prior to the date notice is received.

SBBC shall submit invoices based on the payment schedule specified in Article III, Cost. A final invoice must be received within 30 days after the budget period end date. Please forward all invoices to the following e-mail addresses:

FAU Accounts Payable Department
accountspayable@fau.edu
And
Rick Laliberte, College of Education
rlaliber@fau.edu

C. Audit

SBBC shall maintain and have available for audit and inspection all administrative and financial documents, and all other records, pertinent to the financial costs allocated to this agreement for a period of three years following the termination date except that, if an audit is initiated before the expiration of the three year period, the records shall be retained until audit findings have been resolved. The above records are subject to inspection and audit by FAU, its designated representatives, representatives of Sponsor, or the Comptroller General of the United States at all reasonable times during the life of the grant and for three years thereafter.

Any costs reimbursed by FAU which are subsequently found to be disallowed under audit shall be refunded to FAU by SBBC. SBBC agrees to comply with the requirements of Uniform Guidance, found generally at 2 CFR 200, as appropriate. In cases of non-compliance with federal laws and regulations, SBBC will also provide copies of responses to auditor's reports and a plan for corrective action. All records and reports prepared in accordance with the requirements of Uniform Guidance 2 CFR 200 shall be available for inspection by FAU, its designated representatives, representatives of Sponsor, or the Comptroller General of the United States at all reasonable times during the life of the grant and for three years thereafter.

If SBBC is required to perform an audit under Uniform Guidance 2 CFR 200, SBBC must provide FAU with notice of completion of required audits and any adverse findings which impact this subaward as required by 2 CFR parts 200.501-200.521, and will provide access to records as required by 2 CFR parts 200.336, 200.337 and 200.201 as applicable.

D. Equipment

FAU and SBBC agree that if SBBC purchases equipment under this Agreement, title to such equipment will vest in the SBBC under the same conditions as apply under FAU's grant with the Sponsor and that FAU shall have the same rights to require transfer of equipment as the Sponsor has.

E. Income

SBBC is accountable to FAU for Sponsor's share of any program-related income. FAU will be responsible for the records on the receipt and disposition of any such income. SBBC will maintain such records as are necessary for FAU to fulfill its responsibility. The disposition of the income will be in accordance with Sponsor's policy.

F. Indemnification

Each party hereby assumes any and all risk of personal injury and property damage attributable to the negligent acts or omissions of that party and the officers, employees and agents thereof. SBBC will assure that persons subcontracting with or otherwise acting or engaged to act in the instance of SBBC in furtherance of SBBC fulfilling its obligations under this Agreement will assume such risk with respect to the willful or negligent acts or omissions of their personnel. The parties further agree that nothing contained herein will be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida or its agents and agencies to be sued by reason hereon; (2) the consent of the State of Florida or its agents and agencies to be sued by reason hereon; (3) or a waiver of sovereign immunity of the State of Florida beyond the waiver provided for in Section 768.28 of the Florida Statutes.

G. Amendments

Any amendments, including renewals, alterations or modifications to the Agreement must be mutually agreed to by both parties and signed by the authorized officials to this Agreement.

H. Governance

The validity, construction and effect of this Agreement shall be governed by the laws of the State of Florida. FAU, as an agency of the State of Florida, is entitled to the benefits of sovereign immunity, including immunities from taxation. In the event either party is required to obtain from any governmental authority any permit, license or authorization as a prerequisite to perform its obligations under this Agreement, the cost shall be borne by the party required to obtain such permit, license or authorization.

In accordance with Section 287.133(2)(a), Florida Statutes, SBBC certifies that to the best of its knowledge and belief, neither SBBC nor any individual or affiliate employed by it or subcontracted by it has been convicted of a public entity crime and has been placed on the convicted vendor list in the 36-month period preceding the effective date of this Agreement.

SBBC shall allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by SBBC in conjunction with this Agreement. Refusal by SBBC to allow such public access shall be grounds for cancellation of this Agreement by FAU.

The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. FAU shall keep and maintain public records required by SBBC to perform the services required under this Agreement.

Upon request from SBBC's custodian of public records, FAU shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. FAU shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if FAU does not transfer the public records to SBBC.

Upon completion of the Agreement, FAU shall transfer, at no cost, to SBBC all public records in possession of FAU or keep and maintain public records required by SBBC to perform the services required under the Agreement. If FAU transfer all public records to SBBC upon completion of the Agreement, FAU shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If FAU keeps and maintains public records upon completion of the Agreement, FAU shall meet all applicable requirements for retaining public records.

All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, REQUEL.BELL@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

In accordance with Section 112.3185, Florida Statutes, SBBC certifies that to the best of its knowledge and belief, no individual employed by it or subcontracted by it has an immediate relation to any employee of FAU who is or was directly or indirectly involved in the procurement of the services described in this Agreement. Violation of this section by *SBBC* shall be grounds for cancellation of this Agreement by FAU.

SBBC may not, without the advance written approval of FAU, assign any right or delegate any duties under this Agreement nor may it transfer, pledge, surrender or otherwise encumber or dispose of its interest in any portion of this Agreement.

It is understood and agreed that nothing contained in this Agreement is intended, or should be

construed, as creating or establishing the relationship of partners between the parties, or as constituting SBBC as the agent or representative of FAU for any purpose in any manner whatsoever. SBBC is not authorized to bind FAU to any contracts or other obligations. SBBC shall not expressly or impliedly represent to any party that SBBC and FAU are partners or that SBBC is the agent or representative of FAU or of the Florida Atlantic University Board of Trustees for any purpose or in any manner whatsoever.

In accordance with State of Florida Executive Order 96-236, the FAU does not intend to award publicly funded contracts to those Institutions/Organizations who knowingly employ unauthorized alien workers. The FAU shall consider the employment by any Institution/Organization of unauthorized aliens a violation of section 274A(e) of the Immigration and Nationality Act. Such violation shall be cause for the unilateral cancellation of this contract.

I. Termination

FAU or SBBC may terminate this Agreement upon thirty (30) days written notice to the party's Administrative Representative. However, in the event that the Sponsor terminates the Agreement with FAU prior to the period end date, this Agreement will be immediately terminated. In the event of termination, FAU will pay for costs incurred and non-cancelable commitments as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, "Principles for Determining Costs Applicable to Research & Development under Grants and Contracts with Hospitals", as applicable. SBBC will furnish all necessary reports of research completed or in progress through the date of termination.

J. Publications

Any publications resulting from this Agreement shall acknowledge the support of the Sponsor and FAU.

K. Certifications

SBBC certifies that:

1. To the best of its knowledge and belief, that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency of the United States of America;
- b. Have not within a three-year period preceding the proposal for this project been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (U.S. Federal, State, or local) transaction or contract under a public transaction; violation of U.S. Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (U.S. Federal, State, or local) with commission of any of the offenses enumerated in paragraph K.1.b.;

- d. Have not within a three-year period preceding the proposal for this project had one or more public transactions (U.S. Federal, State, or local) terminated for cause or default.
2. It is not delinquent on the repayment of any debt(s) to the U. S. Government.
3. It will provide a drug-free workplace in accordance with the Drug-Free Workplace Act, 1988.
4. It will not conduct human subject research until the appropriate IRB of record has approved the protocol.
5. It has filed the assurance required under the PHS final rule entitled "Responsibilities of Awardee and Applicant Institutions for Dealing with and Reporting Possible Misconduct in Science". If SBBC does not have its own assurance, SBBC agrees to be bound by Florida Atlantic University policy.
- 6.a. No U.S. federal government appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress in connection with the awarding of any U.S. Federal contract, the making of any U.S. Federal grant, the making of any U.S. Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any U.S. Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than U.S. Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress in connection with this U.S. Federal contract, grant, loan, or cooperative agreement associated with this Agreement, the undersigned shall complete and submit Standard Form-LLL "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by U.S. Code, Title 31, Section 1352.
7. The subrecipient shall abide by the Financial Conflict of Interest (FCOI) federal regulations (42 CFR Part 50 Subpart F and 45 CFR Part 94) revised effective September 26, 2011.

FOR THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(Corporate Seal)

**THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA**

By _____
Rosalind Osgood, Board Chair

ATTEST:

Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:

Kathelyn Jacques-Adams

Digitally signed by Kathelyn Jacques-Adams
DN: cn=Kathelyn Jacques-Adams, o=The School
District of Broward County, Florida, ou=The Office
of the General Counsel, email=kathelyn.jacques-
adams@browardschools.com, c=US
Date: 2016.09.09 16:16:21 -0400

Office of the General Counsel

FOR FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES

(Corporate Seal)

Florida Atlantic University
Board of Trustees

ATTEST:

_____, Secretary
-or-

By _____
Miriam Campo, Director
Sponsored Programs Office

Witness

Witness

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by _____ of _____, on behalf of the corporation/agency.

Name of Corporation or Agency
He/She is personally known to me or produced _____ as identification and did/did not first take an oath. _____ Type of Identification

My Commission Expires:

Signature – Notary Public

(SEAL)

Printed Name of Notary

Notary's Commission No.

Attachment A

Supporting Documentation Requirements for Cost Reimbursable Subcontracts

PERSONNEL EXPENSES:

Salaries/Fringe Benefits: A payroll register or similar documentation should be kept by subcontractor and made available upon request. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay.

NON-PERSONNEL EXPENSES:

Professional Services Fees (Consultant Services): The invoice must include a general statement of the services being provided. The time period covered by the invoice, as well as the hourly rate times the number of hours worked, must be stated. Supporting documentation must be included detailing the hours represented on the invoice. The State Comptroller's Office reserves the right to require further documentation on an as needed basis.

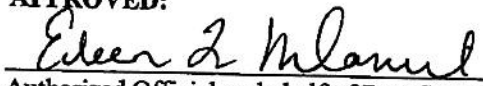

Fees: All first and third party fees collected for services rendered under this agreement must be returned to FAU or used to offset the Subcontractor's cost for operating the agreement.

Building Occupancy: Where this is a charge supported by an allocation plan, the plan will serve as documentation of this expenditure. In all other cases, actual receipts or paid invoices are required.

Travel: Personnel performing travel under a sponsored research subcontract may be reimbursed for travel expenses in accordance with the provisions of the applicable prime contract or grant and the travel allowances established by the subcontractor.

Participant Support Costs: Participant support costs are defined as direct costs for items such as stipends or subsistence allowances, travel allowances and registration fees paid to or on the behalf of participants or trainees (but not employees) in connection with meetings, conferences and/or training projects. These costs are typically restricted and may not be transferred to other categories of expense without approval of the sponsor. Evidence of attendance of participants in the form of a daily log or similar documentation must be kept and made available upon request.

Attachment B
Florida Department of Education
Project Award Notification

| | | | | | |
|---|---|---------------------------|-------------------------|-----------------------|-----------------------------|
| 1 PROJECT RECIPIENT Florida Atlantic University | 2 PROJECT NUMBER 501-2257B-7C001 | | | | |
| 3 PROJECT/PROGRAM TITLE Centers of Excellence in Elementary Teacher Preparation Year 3 <p style="text-align: right;">TAPS 17A073</p> | 4 AUTHORITY 84.367B Title II, Part A, SAHES USDE or Appropriate Agency FAIN#: S367B160010 | | | | |
| 5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date: | 6 PROJECT PERIODS Budget Period: 07/01/2016 - 06/30/2017 Program Period: 07/01/2016 - 06/30/2017 | | | | |
| 7 AUTHORIZED FUNDING Current Approved Budget: \$1,348,768.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$1,348,768.00 | 8 REIMBURSEMENT OPTION Federal Cash Advance | | | | |
| 9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2017</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2017</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2017</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>07/01/2016</u> | | | | | |
| 10 DOE CONTACTS Program: Kimberly Pippin Phone: (850) 245-7824 Email: Kimberly.Pippin@fldoe.org Grants Management: Unit A (850) 245-0496 | <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Comptroller Office</td> <td style="border: none;">Duns#: 004147534</td> </tr> <tr> <td style="border: none;">Phone: (850) 245-0401</td> <td style="border: none;">FEIN#: F650385507005</td> </tr> </table> | Comptroller Office | Duns#: 004147534 | Phone: (850) 245-0401 | FEIN#: F650385507005 |
| Comptroller Office | Duns#: 004147534 | | | | |
| Phone: (850) 245-0401 | FEIN#: F650385507005 | | | | |
| 11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. | | | | | |
| 12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">  Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="width: 45%; text-align: center;"> <u>7/22/16</u> Date of Signing </div> <div style="width: 10%; text-align: right;">  <small>FLORIDA DEPARTMENT OF fldoe.org</small> </div> </div> | | | | | |

AWD-001037; TAG004496; GT-001280

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

RECEIVED
 ADMINISTRATIVE SERVICES
 DIVISION
 JUN - 3 9 45 AM '11

| | | |
|--|---|---|
| Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496 | A) Program Name: <h2 style="text-align: center;">Centers of Excellence in Elementary Teacher Preparation</h2> TAPS NUMBER: TAPS 17A073 | DOE USE ONLY Date Received Project Number (DOE Assigned): <h2 style="text-align: center;">2256B</h2> |
| B) Name and Address of Eligible Applicant: <h3 style="text-align: center;">Florida Atlantic University</h3> 777 Glades Road Boca Raton, Fl. 33431 | | |

| |
|---|
| C) Total Funds Requested: <p style="text-align: center;">\$ 1,348,768</p> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: <p style="text-align: center; font-size: 1.2em;">\$ 1,348,768.00</p> |
|---|

| D) Applicant Contact & Business Information | |
|--|---|
| Contact Name: Dr. Barbara Ridener Fiscal Contact Name: Heather Saunders | Telephone Numbers: 561-297-3588 561-297-0127 |
| Mailing Address: 777 Glades Road Boca Raton, Fl. 33431 | E-mail Addresses: bridener@fau.edu heather@fau.edu |
| Physical/Facility Address: 777 Glades Road Boca Raton, Fl. 33431 | DUNS number: 004147534 FEIN number: 65-0385507 |

CERTIFICATION

I, Nancy Thoman, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.


| | | |
|--|--|-----------------------|
| E) <u>Nancy Thoman</u> Signature of Agency Head | Nancy S. Thoman Associate Director Sponsored Programs Florida Atlantic University | <u>6-2-11</u> Date |
| | Title | |





OFFICE OF THE PRESIDENT
Florida Atlantic University

MEMORANDUM

TO: Nancy Thoman, Associate Director, Sponsored Programs
FROM: John Kelly, President 
SUBJECT: Signature Authority for the Division of Research Contracts and Grants
DATE: June 25, 2014

Pursuant to section 1001.74, Florida Statutes, Florida Atlantic University Regulations 6.002 and 6.003 and Florida Atlantic University Board of Trustees Board Operating Policies and Procedures section 4.6, I hereby extend signature authority to you to bind Florida Atlantic University for all Division of Research contracts and grants. You shall have this authority as long as you maintain your employment with Florida Atlantic University as Associate Director of Sponsored Programs. I expect you to exercise this authority in consultation with and under the supervision of the Vice President of Research, or in the absence of a person filling that position, in consultation with me.

This signature authority is to commence on the date noted above and shall supersede all prior delegations of such authority.

Cc: VP Research
Associate VP for Research

777 Glades Road, P.O. Box 3091, Boca Raton, FL 33431-0991 • tel: 561.297.3450 • fax: 561.297.2777

Boca Raton • Dania Beach • Davie • Fort Lauderdale • Jupiter • Treasure Coast
An Equal Opportunity/Equal Access Institution

BUDGET NARRATIVE FORM

FLORIDA DEPARTMENT OF EDUCATION

Excellence in Elementary Education Teacher Preparation- Year 3

Centers of

A) Name of Eligible Recipient/Fiscal Agent:

Florida Atlantic University

B) DOE Assigned Project Number:

501-2257B-7C001

C) TAPS Number:

17A073

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
|----------|--------|--|--------------|------------|-----------------------------|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| 0000 | 110000 | SALARY AND WAGES: Principal Investigator (PI) - Chair of the Dept. of Teaching and Learning serves as PI to oversee the fidelity of implementation of the project. The PI is responsible for the technical compliance, completion of programmatic work, fiscal stewardship, and compliance with administrative requirements of the project. The PI supervises the Grant Project Director and Data Coordinator and participates in grant planning, partner meetings, presenting at conferences and/or publishing grant activities. PI (\$120,988 @ 25%= \$30,247) | 0.25 | \$30,247 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 110000 | SALARY AND WAGES: Co-Principal Investigator (Co-PI) Dean, College of Education provides additional oversight to ensure the fidelity of implementation of the project. The Co-PI shares responsibility for the project and ensures compliance with sponsor and institutional requirements. The Co-PI/Dean supervises the PI and participates in partner meetings, presentations and/or publishing grant activities. Co-PI (\$192,960 @ 5%= \$9,648) | 0.05 | \$9,648 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|---|------------|------|---|---|---|
| 0000 | 110000 | <p>SALARY AND WAGES: Project Director is responsible for providing leadership and directing all aspects of the project including the day-to-day operational activities. Responsibilities include but not limited to supervising Graduate Assistants, planning and executing logistics of grant meetings and professional learning, content learn oversight, updating the website, communication and promotion of grant activities, collaborating with district and partner representatives, monitoring grant budget, and monitoring progress of strategies/activities and goals of the project.</p> <p><i>Strategic Goals: Coordinates and supports grant activities aligned to meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 1 | \$67,620 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 110000 | <p>SALARY AND WAGES: Data Coordinator designs, implements, and applies computer programs to track project activities. Responsibilities include but not limited to track pre-service candidate observations, generate reports from iObservation, APPR, eLPEP, and Results Analyzer, analyze and present data to the faculty; develop and refine content assessments, design and administer surveys, and compile and maintain monthly statistical reports related to all project objectives and outcomes. The Data Coordinator is responsible for the collection and management of all project data.</p> <p><i>Strategic Goals: Supports grant activities aligned to meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 1 | \$64,499 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|-------|------------|------|---|---|---|
| 0000 | 120000 | PERSONNEL SERVICES OTHER: Administrative Support for meeting preparation, process paperwork, stipends and payroll associated with grant activities. Additional Compensation at time and a half (\$27/hr.) for an average of 5 hours per week. 5 hrs/wk, 2 weeks/pay period, 26.1 pay periods per calendar year. 5*2*26.1*\$27 = \$7,047.00 | 0.125 | \$7,047 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 120000 | SALARY AND WAGES: Buy-out for the Coordinator of Practicum to finalize the alignment of changes in Effective Teaching Practices I and II to new student teaching requirements. Changes includes but not limited to modifying assignments to align with Marzano model, improve differentiated instruction and classroom management assignments, model for and monitor adjuncts to ensure fidelity of the changes. | 0.25 | \$13,827 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 120000 | PERSONNEL SERVICES OTHER: College of Education staff to collaborate and work with FAU faculty, staff and district representatives. Activities include serving on content and practicum/clinical experiences teams, participating in grant meetings and continuous improvement activities, providing input on grant activities and communication, planning and implementing changes to clinical experiences and elem. honors program, analyzing program data, and participating in program professional learning. (1) Associate Director for Academic & Assessment Support, Teaching & Learning Department and (1) Director of Clinical Placements=\$15,000 each. <i>Strategic Goals: Activities support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i> | 0.25 | \$30,000 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|--|------|-------------|------|---|---|---|
| 0000 | 120000 | <p>PERSONNEL SERVICES OTHER: College of Education faculty will continue to work with district content experts to engage in collaborative meetings and continuous improvement of the Elementary Ed. degree program. Activities include analysis of relevant data: feedback from TPI Inspection Reports, FTCE-Elem. Ed and content assessment data, K-5 student data, surveys, and video of candidates in the field to refine new content courses and methods courses. Estimated number of hours content teams will be engaged in preparation for meetings, team meetings, content assessment development is 125 hours.</p> <p>26 COE Faculty (\$5,000 x 20 faculty and \$6,000 x 6 team leads) = \$136,000</p> <p><i>Strategic Goals: Activities are aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, and deepening collaboration between preparation programs and districts.</i></p> | 0.06 | \$136,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 120000 | <p>PERSONNEL SERVICES OTHER: Cost for compensating College of Ed. faculty to participate in ongoing professional learning and/or coaching sessions to implement components of the Marzano Instructional Framework in coursework.</p> <p>10 faculty x \$120 x 8 days= \$9,600</p> <p><i>Strategic Goals: Activities are aligned to support meeting the strategies/activities/goals for deepening collaboration between preparation programs and districts.</i></p> | 0.05 | \$9,600 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|------|------------|------|---|---|---|
| 0000 | 120000 | <p>PERSONNEL SERVICES OTHER: Cost for compensating University Supervisors for participating in follow-up professional learning on inter-rater reliability in the Marzano Instructional Framework and in NTC mentoring forums.</p> <p>35 University Supervisors x \$120 x 6 days=\$25,200</p> <p><i>Strategic Goals: Activities are aligned to support meeting the strategies/activities/goals for strengthening clinical experiences and deepening collaboration between preparation programs and districts.</i></p> | 0.05 | \$25,200 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 120000 | <p>PERSONNEL SERVICES OTHER: Cost for compensating FAU content expert faculty to work with district staff to develop FTCE- Elementary Examination test preparation and practice sessions to enhance candidates content knowledge and offer support for the exam.</p> <p>6 content area faculty x \$200 (FTCE exam)= \$1,200 6 x 175 hours (research, development, and delivery) x \$40= \$42,000</p> <p><i>Strategic Goals: Activities are aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 0.05 | \$43,200 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|--|------|------------|------|---|---|---|
| 0000 | 124000 | PERSONAL SERVICES -GRADUATE ASSISTANTS: Assist with project coordination, data collection, participate in the preparation of data collection materials; assist with the organization of study related schedules and materials, and other responsibilities associated with the overall project. The students will assist with all aspects of the project and potentially conduct research for graduate studies. (2) GAs \$5,000/semester, 3 semesters/cal yr= \$30,000 <i>Strategic Goals: Support grant activities aligned to strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i> | 1 | \$30,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | FRINGE BENEFITS: Project PI fringe benefits as required by Florida statutes and FAU regulations. \$30,247 x 28.0% = \$8,469 | 0.25 | \$8,469 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | FRINGE BENEFITS: Provide Project Co-PI fringe benefits as required by Florida Statutes and FAU regulations. \$9,648 x 28.0% = \$2,701 | 0.05 | \$2,701 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | FRINGE BENEFITS: Provide COE Staff (Teaching & Learning Dept. and OASS) fringe benefits as required by Florida statutes and FAU regulations. \$30,000 x 7.65% = \$2,295 | 0.25 | \$2,295 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | FRINGE BENEFITS: Provide Project Director fringe benefits as required by Florida statutes and FAU regulations. \$67,620 x 31% = \$20,962 | 1 | \$20,962 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|-------|------------|------|---|---|---|
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide Data Coordinator fringe benefits as required by Florida statutes and FAU regulations. \$64,499 x 31%= \$19,995 | 1 | \$19,995 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide the Coordinator of Practicum fringe benefits as required by Florida statutes and FAU regulations. \$13,827 x 28%= \$3,872 | 0.25 | \$3,872 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide Administrative Support person fringe benefits as required by Florida statutes and FAU regulations. \$7,047 x 7.65%= \$539 | 0.125 | \$539 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide COE Faculty working on content course refinement fringe benefits as required by Florida statutes and FAU regulations. \$136,000 x 7.65%= \$10,404 | 0.06 | \$10,404 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide COE Faculty participate in professional learning fringe benefits as required by Florida statutes and FAU regulations. \$9,600 x 7.65%= \$734 | 0.05 | \$734 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide University Supervisors of student teachers participating in professional learning fringe benefits as required by Florida statutes and FAU regulations. \$25,200 x 1.45%= \$365 | 0.05 | \$365 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 150000 | <u>FRINGE BENEFITS:</u> Provide COE Faculty developing FTCE preparation and support fringe benefits as required by Florida statutes and FAU regulations. \$43,200 x 7.65%= \$3,305 | 0.05 | \$3,305 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|--|------|------------|------|---|---|---|
| 0000 | 261000 | <p>IN-STATE TRAVEL: Support Project PI, Co-PI, Project Director, Data Coordinator, Staff/Faculty, and/or Graduate Assistants participation in grant activities to include but not limited to: attendance at relevant conferences related to the project, four Take Stock DOE meetings, professional learning, school observations/visits, meetings at the district offices, etc.</p> <p><i>All travel expenses are aligned to supporting the strategic goals of the grant and for team members to collaborate, promote, and/or gain knowledge and experiences that support the grant objectives.</i></p> | 0.00 | \$15,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 262000 | <p>OUT-OF-STATE TRAVEL: Support Project PI, Co-PI, Project Director, Data Coordinator, Staff/Faculty participation in out-of-state conferences/meetings related to the project, including airfare, lodging, per diem, transportation, registration, and airport parking. Out-of-state travel is directly related to grant activities to include but not limited to: attendance and presentations at conferences/meetings; advancing the use of technological resources in the LMS to capture and use videos for practicum/student teaching, reporting and data analysis; collaborating with grant partners and colleagues on best practices; strategies for advancing content knowledge and pedagogical instruction, promoting grant activities, etc.</p> <p><i>All travel expenses are aligned to supporting the strategic goals of the grant and for team members to collaborate, promote, and/or gain knowledge and experiences that support the grant objectives.</i></p> | 0.00 | \$22,491 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|------|----|------------|------|---|---|---|
| 0000 | 516000 | INFORMATION TECHNOLOGY: iPads needed to support faculty participating in the different trainings, course development and revision, as well as data collection. (10) iPad Air x \$599= \$5,990 | 0.00 | \$ | 5,990.00 ✓ | 100% | ✓ | ✓ | ✓ |
| | | <i>All technology expenses are aligned to supporting the strategic goals of the grant and for team members to collaborate, promote, and/or gain knowledge and experiences that support the grant objectives.</i> | | | | | ✓ | ✓ | ✓ |
| 0000 | 341000 | EDUCATIONAL SUPPLIES: Educational materials and supplies to support project requirements and enhancement of content courses. <i>All expenses are aligned to supporting grant related activities. Supplies and materials are used for professional learning, grant-related meetings and presentations, promotion of grant activities, etc.</i> | 0.00 | \$ | 8,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 225000 | POSTAGE: Costs associated with shipping materials to the FDOE and grant partners and vendors. | 0.00 | \$ | 500.00 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 230000 | PRINTING AND REPRODUCTION: Costs associated with printing, reproduction, and publication of project-related documents. <i>All expenses are aligned to supporting grant related activities. Printed materials are used for professional learning, presentations and promotion of grant activities, and content teams, etc.</i> | 0.00 | \$ | 10,000 ✓ | 100% | ✓ | ✓ | ✓ |

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| 0000 | 132700 | GENERAL FEES-INFORMATION TECHNOLOGY: Payment for services rendered for managing the daily operation of website. The webmaster is responsible for ensuring that the web server, hardware and software are operating correctly, replying to user comments, and examining traffic through the site. This person will be responsible for all aspects of web operations. <i>All general fees for technology expenses are aligned to supporting communication and promotion of grant related activities.</i> | 0.00 | \$36,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 132700 | GENERAL FEES-ON LINE COURSE DEVELOPMENT: Costs for contracting with a software and technical provider to facilitate the development of on-line FTCE Elementary Education practice and preparation modules. <i>Supports strategic goals and outcomes (1.1, 1.2, 3.2) of project.</i> | 0.00 | \$55,145 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 499000 | OTHER CURRENT CHARGES AND OBLIGATIONS: Tuition payment for Graduate Assistants supporting the execution of the project. 2 GAS x 9 credits/semester x 3 semester= 54 credits 54 x \$304= \$16,416 | 0.00 | \$16,416 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|------|------------|------|---|---|---|
| 0000 | 132800 | <p>TRAINING: Stipends for newly appointed and current Cooperating Teachers from partner districts to participate in comprehensive professional learning on the Marzano Framework and/or NTC mentoring strategies.</p> <p>50 teachers (newly appointed as CEs) x \$120 x 7 days = \$42,000</p> <p>200 teachers (Originally trained in Years 1 and 2) x \$120 x 2 days of follow-up professional learning and forums with LSI and NTC = \$48,000</p> <p><i>Strategic Goals: Activates are aligned to support meeting the strategies/activities/goals for strengthening clinical experiences and deepening collaboration between preparation programs and districts.</i></p> | 0.00 | \$90,000 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 132800 | <p>PROGRAM DEVELOPMENT: Stipends for Content Area Specialists from partnering districts to work with Course Development and Course Revision Subcommittees in the refinement of content, methods and practicum courses based on analysis of content assessments and assignments, videos of students in the field, and student & faculty feedback.</p> <p>6 teachers/district representatives from each district (Broward and Palm Beach) for a total of 12 x \$3,000 = \$36,000</p> <p><i>Strategic Goals: activities are aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 0.00 | \$36,000 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|---|------|-------------|------|---|---|---|
| 0000 | 132800 | <p>PROGRAM DEVELOPMENT: Cost for compensating partner district content experts to develop FTCE-Elementary Examination test preparation and practice sessions to enhance candidates content knowledge and offer support for the exam.</p> <p>6 district teachers/staff (2 in each content area) x \$200 (FTCE exam) = \$1,200 6 x 175 hours (research, development, and delivery) x \$40 = \$42,000</p> <p><i>Strategic Goals: activities are aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 0.00 | \$43,200 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 131302 | <p>CONTRACTS WITH EDUCATIONAL INSTITUTIONS: Contracted Services with the School District of Palm Beach County (SDPBC), high need LEA, to implement activities included in the project design in order to achieve expected outcomes.</p> <p>A. Project Facilitator (\$65,055) B. Extra Duty Days - (\$332/day x 25 days = \$ 8,300) C. Fringe Benefits (\$18,940) D. In-State and Out-of-State Travel (\$4,037) E. Technology Equipment (\$1,500) F. Training Materials and Supplies (\$5,000) G. Other Purchased Services - Teacher Recruitment, Data Collection, Project Dissemination (\$2,000) Total Direct Costs - \$104,832 Modified TDC (Less Equipment) - \$103,332 I. Indirect Costs - \$103,332 @ 2.55% = \$2,635 TOTAL = \$107,467</p> <p>This amount represents 27.7% of the funds allocated to the partnership.</p> <p><i>Strategic Goals: Supports activities aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i></p> | 0.00 | \$107,467 ✓ | 100% | ✓ | ✓ | ✓ |

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|------|--------|--|------|-------------|------|---|---|---|
| 0000 | 131302 | CONTRACTS WITH EDUCATIONAL INSTITUTIONS: Contracted Services with Broward County Public Schools (BCPS), high need LEA, to implement activities included in the project design in order to achieve expected outcomes. A. Project Facilitator (\$70,896) B. Fringe Benefits (\$19,592) C. Training Materials and Supplies (5,000) D. Technology Equipment (\$1,500) E. In-State and Out-of-State Travel (\$4,055) F. Other Purchased Services - Dissemination Costs for recruitment, information and research/evaluation support (\$2,000) Total Direct Costs - \$103,043 Modified TDC (less Equipment) - \$101,543 G. Indirect Costs - \$101,543 @ 3.82% = \$3,879 TOTAL = \$106,922 This amount represents 27.9% of the funds allocated to the partnership. <i>Strategic Goals: Supports activities aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</i> | 0.00 | \$106,922 ✓ | 100% | ✓ | ✓ | ✓ |
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|-------------|--------|--|-------|--------------|------|---|---|---|
| 0000 | 131300 | <p>CONSULTING SERVICES: Contracted services with Learning Sciences International (LSI) to provide instructional leadership training and support to university faculty, faculty and cooperating teachers on the Marzano Teacher Evaluation Model; implementation monitoring; data analysis and reporting. Year 3 of the grant will focus on inter-rater reliability professional learning and side-by-side coaching. This training and support to enhance participants' instructional leadership and coaching skills for the duration of the project and beyond.</p> <p>This amount represents 27.2% of the funds allocated to the partnership.</p> <p>Strategic Goals: Supports activities aligned to support meeting the strategies/activities/goals for improving content knowledge of pre-service candidates, strengthening clinical experiences, and deepening collaboration between preparation programs and districts.</p> | 0.000 | \$104,900 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 131300 | <p>CONSULTING SERVICES: Contracted services with New Teacher Center (NTC) to provide professional learning and support for FAU faculty, university supervisors, and cooperating teachers on mentoring and coaching strategies.</p> <p>This amount represents 17.2% of the funds allocated to the partnership.</p> <p>Strategic Goals: Supports activities aligned to support meeting the strategies/activities/goals for strengthening clinical experiences and deepening collaboration between preparation programs and districts.</p> | 0.000 | \$66,180 ✓ | 100% | ✓ | ✓ | ✓ |
| 0000 | 810010 | <p>INDIRECT COSTS: Indirect Costs associated with project implementation @ 8% of MTDC. This amount excludes partnering districts, SDPBC and BCSD as they are charging indirect costs. All other costs are eligible.</p> <p>MTDC \$1,050,351 @ 8% = \$84,028</p> | 0.000 | \$84,028 ✓ | 100% | ✓ | ✓ | ✓ |
| D) TOTAL \$ | | | | 1,348,768.00 | | | | |

DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name:

Kay Carter / ~~Kimberly Pippin~~ Kimberly Pippin

Signature:

Kay Carter

Title:

Educational Policy Consultant / Office of ED Prep, Director

Date:

6/8/16

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name:

Elaine A. Williams

Signature:

Elaine A. Williams

Title:

Program Specialist IV

Date:

7/22/2016



Florida Department of Education
Centers of Excellence in Elementary Teacher Preparation
2016-2017

| Program Name Florida Atlantic University- EXCEED | | | |
|--|--|---|--|
| Aspiration | Strategies | Goal(s) | Activities |
| Improve content knowledge of pre-service elementary teachers | 1.1 Develop and implement four (4) new content courses (mathematics, reading, science, and social studies) to enhance pre-service teacher content knowledge. | By summer 2017, a minimum of 75% of pre-service teachers will pass the FTCE Elementary Education Subject Area Examination. | <ol style="list-style-type: none"> 1. Continue cross-dept. and district content teams to refine new content courses and methods courses 2. Communicate flight plan and program changes to students 3. Monitor FTCE results quarterly 4. Establish faculty and content expert FTCE preparation course design team 5. Develop and deliver FTCE preparation course 6. Monitor candidate scores on FTCE examination 7. Enhance content courses and/or preparation course based on pre-service teacher needs |
| | 1.2 Develop a culture of continuous improvement through the use of data to examine and improve content knowledge of pre-service teachers. | By summer 2017, 75% of the faculty will adjust assignments in response to FTCE Elementary Ed results, content assessment data, and survey feedback. | <ol style="list-style-type: none"> 1. Faculty and district representatives refine content assessments to be used as pre and post assessments of pre-service teacher content knowledge 2. Communicate expectations for the use of content assessments to faculty, adjuncts, and students 3. Develop plan for collection and use of data for program improvements to include: FTCE data, content assessment data, survey responses from student teachers (ST), |

Florida Department of Education
Centers of Excellence in Elementary Teacher Preparation
2016-2017

| | | | |
|--|--|--|--|
| | | | <p>cooperating teachers (CT) and university supervisors (US), student teacher video lessons, and observation data</p> <ol style="list-style-type: none"> 4. Share data with the faculty to determine content and methods instruction strengths and gaps for program improvements 5. Implement adjustments to assignments and instruction as a result of data analysis 6. Plan for continuous improvement cycle to review impact of instructional and assignment adjustments |
|--|--|--|--|

Florida Department of Education
Centers of Excellence in Elementary Teacher Preparation
2016-2017

| Program Name Florida Atlantic University- EXCEED | | | |
|---|--|---|---|
| Aspiration | Strategies | Goal(s) | Activities |
| Strengthen pre-service teachers' clinical field experiences | 2.1 Ensure accurate and reliable observations of pre-service candidates conducted by university supervisors. | By summer 2017, a minimum of 80% of university supervisors will demonstrate effective rater ability as assessed by an expert LSI or District Marzano credentialed observer. | <ol style="list-style-type: none"> 1. Provide university supervisors with on-going professional development, feedback and support in the Marzano model 2. Monitor university supervisors observation data 3. Coordinate instructional rounds with groups of USs for practice and calibration 4. Coordinate observations of USs with district or LSI observers 5. Score and assess USs overall scoring competence |
| | 2.2 Ensure university supervisors provide actionable feedback to student teachers. | By the final (3 rd year) inspection, the quality of clinical placements will be rated by the outside evaluator at or above level 3-good. | By spring 2017, when surveyed, 95% of student teachers will rate their university supervisors' feedback as actionable. |

Florida Department of Education
Centers of Excellence in Elementary Teacher Preparation
2016-2017

| Program Name Florida Atlantic University- EXCEED | | | |
|--|--|--|--|
| Aspiration | Strategies | Goal(s) | Activities |
| Deepen the collaboration between preparation programs and the district(s) they serve | 3.1 Develop authentic partnerships with school districts to ensure quality and appropriate placements of pre-service candidates. | By spring 2017, 100% of student teacher candidates will have district and university consensus on placement and will be retained in their placement. | <ol style="list-style-type: none"> 1. Review cooperating teacher observations and survey results with district representatives 2. Select highest performing CTs and work with districts to maintain placements 3. Monitor placements and survey feedback |
| | 3.2 Develop process for sharing of data to assist in determining program impact to pre-service and in-service teacher effectiveness. | By summer 2017, a mechanism for communicating and sharing data among the districts and university will be established. | <ol style="list-style-type: none"> 1. Discuss pertinent data needs of the institutions 2. Determine usage agreements and processes for sharing data 3. Collect and jointly review the data 4. Conduct research on program impact 5. When appropriate, jointly communicate and/or publish findings |

Attachment C
SCOPE OF WORK AND BUDGET—Broward County Public Schools

FAU EXCEED

PI: Barbara Ridener, Ph.D.
Budget Period: 7/1/2016– 6/30/2017

The School Board of Broward County, Florida is a partner for this project. In all years the district will:

- Participate in bi-monthly Oversight Committee meetings for the planning and implementation of the project
- Serve on sub-committees for program design and implementation
- Provide placements for pre-service teachers
- Provide cooperating teachers
- Utilize the Marzano Teacher Evaluation Model® and iObservation® tool
- Participate in project's professional development activities, including train-the-trainer professional learning in Year 3
- Gather and share data with partners
- Share information to post on project website
- Participate in the writing of annual and final reports
- Participate in the dissemination of study outcomes through conference presentation and publications
- Provide support and professional learning to cooperating teachers
- Coordinate visits to participating schools
- Maintain accurate records of the technology purchased by the school district through the grant to facilitate the observations and feedback

Budget:

| | |
|---|-----------|
| Project Facilitator | \$70,896 |
| Fringe Benefits | \$19,592 |
| Training Materials/Supplies | \$5,000 |
| Technology Equipment | \$1,500 |
| Instate and Out of State Travel | \$4,055 |
| Other Purchased Svces – Dissemination, Recruitment, And research/evaluation | \$2,000 |
| Total Direct Costs: | \$103,043 |
| Modified TDC (less equipment) | \$101,543 |
| Indirect Costs | \$3,879 |
| TOTAL: | \$106,922 |